

Minutes of the TASSA Transition Team Meeting

Date: 20 March 2011

Time: 14:30 – 16:30 pm

Place: Potomac, MD

Attendees

Haluk Unal

Bulent Basol

Serap Deniz Rada

Ozgur Kocaturk

Daver Kahvecioglu

Levent Guntay

Ferhat Esen

Agenda

Agenda:

- Approval of minutes (March 04)
- Discussion on proposed Organizational and Governance Structure for TASSA
 - Discussion of the questions on the chart Haluk Unal provided
 - Exit Strategy for TT
 - Continue as TT and get web site operational, finish bylaws, then?
 - Start the membership drive? Insensitivity from founding members?
 - Hold regional meetings? Appoint EC, BT, AB by the conference?
 - Restructure TT (e.g. elect a new chair)
 - Appoint the current Transition Team as the EC and undertake some exemplary activities, such as membership drive, fundraising, appointment of governance units, regional meetings, etc. ?
 - After making the web site operational return the revitalization task to founding members with a report outlining the difficulties and challenges
- Web redesign
- Email from TTChair to Feb 26 meeting participants. Posting of Feb 26 event and meeting notes
- Status of TT minutes (Mar 4, Mar 11, call with Suleyman, call with Banu) and their posting on the web
- Membership invitation letter drafted by Daver – comments
- Report from Daver and Levent on the TOBB luncheon at the Leadership Conference

Haluk Unal provided skype connection with Bulent Basol. Team members approved the previous meeting minutes.

Haluk Unal presented the proposed TASSA organizational and governance structure to members. The proposed structure composed of executive committee that is controlled by board of trustees that communicates with advisory board. Independent auditor provides report about Executive Committee operations to Board of Trustees that controls the endowment.

Haluk Unal asked Bulent Basol to write a draft TASSA bylaws based on the proposed organizational structure. Bulent Basol asked three week timeline to finish a draft.

Members agreed on this.

Haluk Unal asked Levent Guntay, Ferhat Esen and Serap Deniz Rada to finalize the requested changes on the TASSA website and make sure the links on the membership invitation letter are functional.

Daver Kahvecioglu informed the members that he and Levent Guntay attended to the lunch meeting in The Turkish American National Leadership Conference on March 18th. However Rifat Hisarlikcioglu (TOBB President) could not attend the meeting.

Haluk Unal asked members to write a short paragraph that describes the function of each committee defined under executive committee in the proposed TASSA organizational chart.

Team members agreed on to hold next meeting on April 12 at 12:00pm (EST).

Meeting adjourned.